**WiscAd Portfolio Plan**

**WiscAd Candidate**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First MI Last Previous

**Practicum Sem/Year:** \_\_\_\_\_/\_\_\_\_ **Licensure Area:** \_\_\_Business Manager \_\_\_\_DI \_\_\_\_DSE \_\_\_\_Principal \_\_\_\_Superintendent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cooperating Administrator Name Title Email Address Phone Number

Building Name(where practicum will take place) Street Address City State Zip Code

***\*Required Artifacts or Documents***

**Standard 1: 10 Teaching Standards**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Artifact Description** | **Completion Date** | **# of Artifacts** |
| Sem I | \*Teaching License *OR*  540 hours of classroom teaching experience and license for those with pupil services license *OR*  Evidence of Conflict Resolution Course AND Human Relations Workshops for Business Manager certification |  | 1 |
| Sem I | \*Educational Philosophy |  | 1 |
|  |  | **TOTAL** | **/2** |

**Standard 2: Vision of Learning**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Artifact Description** | **Completion**  **Date** | **# of Artifacts** |
| Sem I | \*640 #1 PLC |  | 1 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** | **/5** |

**Standard 3: Instructional Programs**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected**  **Timeline** | **Artifact Description** | **Completion Date** | **# of Artifacts** |
| Sem I | \*640 #2 SIP |  | 1 |
| Sem II | \*641 #4 Cultivating Change by Improving Leadership and Culture |  | 1 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** | **/5** |

**Standard 4: Management**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Artifact Description** | **Completion Date** | **# of Artifacts** |
| Sem I | \*640 #3 ALICE and FEMA |  | 1 |
| Sem II | \*641 #1 Detailed Budget Development |  | 1 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** | **/5** |

**Standard 5: Family and Community Relations**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected**  **Timeline** | **Artifact Description** | **Completion Date** | **# of Artifacts** |
| Sem II | \*641 #2 School Closing – Community Engagement and Communication Project |  | 1 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** | **/5** |

**Standard 6: Ethics**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Artifact Description** | **Completion Date** | **# of Artifacts** |
| Sem I | \*640 #4 Caseload |  | 1 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** | **/5** |

**Standard 7: Context Affecting Schools**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Artifact Description** | **Completion Date** | **# of Artifacts** |
| Sem II | \*641 #3 Public Relations |  | 1 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** | **/5** |

**16 Hour Job Shadows Summary and Reflection**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Job Shadow Summary and Reflection Documents** | **Completion Date** | **# of**  **Documents** |
| Sem I |  |  |  |
| Sem II |  |  |  |
|  |  | **TOTAL** | **/2** |

**WiscAd Portfolio Plan and Evaluations**

|  |  |  |  |
| --- | --- | --- | --- |
| **Projected Timeline** | **Document Description** | **Completion Date** | **# of**  **Documents** |
| End of  Sem II | \*WPP |  | 1 |
| End of  Sem III | \*Completed and signed evaluation from Cooperating Administrator for Practicum. |  | 1 |
| End of  Sem III | \*Completed and signed evaluation #1 from Supervisor. |  | 1 |
| End of  Sem III | \*Completed and signed evaluation #2 from Supervisor. |  | 1 |
|  |  | **TOTAL** | **/4** |