

***WiscAd Administrative Portfolio***

***Cooperating Administrator Evaluation***

***For***

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WiscAd Student Signature Date Cooperating Administrator Signature Date

**Wisconsin Administrator Standard 1:** The administrator has an understanding of and demonstrates competence in the teacher standards.

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| **Score or**  **N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Portfolio includes a professionally written educational philosophy, teaching license OR 540 hours OR evidence of Human Relations and Conflict resolution workshops. Includes additional evidence of understanding the teacher standards specific to administrator certification area. | Portfolio includes a professionally written educational philosophy, teaching license OR 540 hours OR evidence of Human Relations and Conflict Resolution workshops. | Only the educational philosophy OR the teaching license/540 hours/evidence of Human Relations and Conflict Resolution workshops are included. | Neither the educational philosophy or teaching license/540 hours/evidence of Human Relations and Conflict Resolution workshops. |

**Comments:**

**Wisconsin Administrator Standard 2:** The administrator leads by facilitating the development, articulation, implementation, and stewardship of a vision of learning that

is shared by the school community.

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| **Score or N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Provides evidence of facilitating  the development, articulation, implementation,  and stewardship of a vision of  learning that is shared by the  school community. Artifacts, abstracts and reflections are  specific to certification area and exceed the minimum requirement. | Provides evidence of facilitating  the development, articulation, implementation,  and stewardship of a vision of  learning that is shared by the  school community. Artifacts, abstracts and reflections are  specific to certification area. | Provides limited evidence of facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared by the school community. Artifacts, abstracts and reflections are general in nature to a role in administration. | Minimal or vague evidence of facilitating the development, articulation, implementation, and stewardship of a vision of learning this is shared by the school community. Less than the minimum requirement of artifacts, abstracts and reflections; some of which are general in nature to a role in administration. |

**Comments:**

**Wisconsin Administrator Standard 3:** The administrator leads by advocating, nurturing and sustaining a school culture and instructional program conducive to pupil

learning and staff professional growth.

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| **Score or N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Provides evidence of advocating, nurturing and sustaining a school culture and instructional program conducive to pupil learning and staff professional growth. Artifacts, abstracts and reflections are specific to administrator certification area and exceed the minimum requirement. | Provides evidence of advocating, nurturing and sustaining a school culture and instructional program conducive to pupil learning and staff professional growth. Artifacts, abstracts and reflections are specific to certification area. | Provides limited evidence of advocating, nurturing and sustaining a school culture and instructional program conducive to pupil learning and staff professional growth. Artifacts, abstracts and reflections are general in nature to a role in administration. | Minimal or vague evidence of advocating, nurturing and sustaining a school culture and instructional program conducive to pupil learning and staff professional growth. Less than the minimum required number of artifacts, abstracts and reflections; some of which are general in nature to a role in administration. |

**Comments:**

**Wisconsin Administrator Standard 4:** The administrator ensures management of the organization, operations, finances, and resources for a safe, efficient, and effective

learning environment.

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| **Score or N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Provides evidence of management of the organization, operations, finances, resources for a safe, efficient and effective learning environment. Artifacts, abstracts and reflections are specific to administrator certification area and exceed the minimal requirements. | Provides evidence of management of the organization, operations, finances, resources for a safe, efficient and effective learning environment. Artifacts, abstracts and reflections are specific to administrator certification area. | Provides limited evidence of management of the organization, operations, finances, resources for a safe, efficient and effective learning environment. Artifacts, abstracts and reflections are general to role in administration. | Minimal or vague evidence of management of the organization, operations, finances, resources for a safe, efficient and effective learning environment. Less than the minimal required artifacts, abstracts and reflections; some of which are general to a role in administration. |

**Comments:**

**Wisconsin Administrator Standard 5:** The administrator models collaborating with families and community members, responding to diverse community interests and

needs, and mobilizing community resources.

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| **Score or N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Evidence of collaboration with families and community members, responding to diverse community interests and needs, and mobilizing community resources. Artifacts, abstracts and reflections are specific to administrator certification area and exceed the minimal requirements. | Evidence of collaboration with families and community members, responding to diverse community interests and needs, and mobilizing community resources. Artifacts, abstracts and reflections are specific to administrator certification area. | Limited evidence of collaboration with families and community members, responding to diverse community interests and needs, and mobilizing community resources. Artifacts, abstracts and reflections are general to role in administration. | Minimal or vague evidence of collaboration with families and community members, responding to diverse community interests and needs, and mobilizing community resources. Less than the minimal required artifacts, abstracts and reflections; some of which are general to role in administration. |

**Comments:**

**Wisconsin Administrator Standard 6:** The administrator acts with integrity, fairness, and in an ethical manner.

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| **Score or N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Evidence of acting with integrity, fairness, and in an ethical manner. Artifacts, abstracts and reflections are specific to administrator certification area and exceed the minimal requirements. | Evidence of acting with integrity, fairness, and in an ethical manner. Artifacts, abstracts and reflections are specific to administrator certification area. | Limited evidence of acting with integrity, fairness, and in an ethical manner. Artifacts, abstracts and reflections are general to role in administration. | Minimal or vague evidence of acting with integrity, fairness, and in an ethical manner. Less than the minimal required artifacts, abstracts and reflections; some of which are general to role in administration. |

**Comments:**

**Wisconsin Administrator Standard 7:** The administrator understands, responds to, and interacts with the larger political, social, economic, legal and cultural context that

affects schooling.

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| **Score or N/A (No Artifacts)** | **Advanced**  **Practicum Student Skills**  **(4 points)** | **Proficient**  **Practicum Student Skills**  **(3 points)** | **Basic**  **Practicum Student Skills**  **(2 points)** | **Minimal**  **Practicum Student Skills**  **(1 point)** |
|  | Evidence of understanding, responding to, and interacting with the larger political, social, economic, legal and cultural context that affects schooling. Artifacts, abstracts and reflections are specific to administrator certification area. | Evidence of understanding, responding to, and interacting with the larger political, social, economic, legal and cultural context that affects schooling. Artifacts, abstracts and reflections are specific to administrator certification area. | Limited evidence of understanding, responding to, and interacting with the larger political, social, economic, legal and cultural context that affects schooling. Artifacts, abstracts and reflections are general to role in administration. | Evidence of understanding, responding to, and interacting with the larger political, social, economic, legal and cultural context that affects schooling. Artifacts, abstracts and reflections; some of which are general to a role in administration. |

**Comments:**