



## THREE YEARS TEACHING EXPERIENCE VERIFICATION

**WiscAd candidates seeking licensure as school administrators in Wisconsin must document three years of successful teaching or pupil services experience. Please submit this verification, signed by a school administrator or designee, along with a copy of all teaching licenses which are/were in effect at the time these years/hours of experience were obtained.**

*“School administrator” is defined as any administrator or governing board designee acting in an official capacity on behalf of an accredited public or private school district, governing board or agency, school entity, CESA, or special funding source dedicated to the instruction of school-age children birth to age 21.*

*“Teaching experience” for one school year is defined as a minimum of one class period per day for 180day contract year. Persons verifying three years of successful experience in school counseling, school social work or school psychology must also document at least 540 hours of successful classroom teaching experience. Pupil Service licensure includes school counselor, school psychologist and school social worker.*

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(WiscAd Candidate)	/ / to / /
	Dates of Teaching Experience

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Verifying Administrator Name	Title
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For certification purposes, I, hereby verify that the above WiscAd candidate has successfully completed three years of teaching experience while certified as a teacher or three years of experience as a school counselor, school psychologist or school social worker including a minimum of 540 hours of successful classroom teaching experience.

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WiscAd Candidate Signature	Date
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School District Administrator/Title	Date
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